



VITAL INFORMATION

| | | |
|---|---|------------|
| PERSONAL INFO | | |
| Last name, First name: Rye, Philip | | |
| Case/ID #: 2279355 | Social Security #: 642-42-3522 | |
| Birthdate: 5 / 2 / 1970 | | |
| Address: 785 Walnut Blossom Lane | | |
| City: Philadelphia | State: PA | Zip: 19110 |
| Home phone: (215) 555-5289 | Cell phone: () none | |
| Work phone: () none | E-mail address: none | |
| Emergency contact phone: 215-555-6985 | Emergency contact name: Tom Rye - father | |
| Health issues: Phil has back problems due to previous injury; seizures (currently under control with medication). | | |
| With whom does the consumer live? Friends/acquaintances in a group home. | Where does the consumer live? <input type="radio"/> Own home <input checked="" type="radio"/> Group living arrangement <input type="radio"/> Parent's home <input type="radio"/> Assisted living facility <input type="radio"/> Other relative's home <input type="radio"/> Shelter <input type="radio"/> Friend's home <input type="radio"/> Other _____ | |
| REFERRAL QUESTIONS | | |
| Referral Source: Social worker at group home | | |
| Does the consumer have an employment plan in place? <input type="radio"/> Yes <input checked="" type="radio"/> No | | |
| Is a copy of the plan available? <input type="radio"/> Yes <input type="radio"/> No | Date plan created: / / | |
| Does consumer have a resume? <input type="radio"/> Yes <input checked="" type="radio"/> No | | |
| Referral objectives: | | |
| Vocational focus: something that will keep him busy - but not TOO physical. | | |

| | |
|---|---|
| CONSUMER QUESTIONS 1 | |
| Employment goal: | |
| Available work week hours: 9-3 | Acceptable pay range: (minimum to desired) |
| Preferred worksite/industry (check as many as apply) <input type="checkbox"/> Small office (<15 ppl) <input type="checkbox"/> Retail <input type="checkbox"/> School <input type="checkbox"/> Medical <input type="checkbox"/> Large office (>15 ppl) <input type="checkbox"/> Food Service <input type="checkbox"/> Community <input type="checkbox"/> Other _____ <input type="checkbox"/> Warehouse <input type="checkbox"/> Industrial <input type="checkbox"/> Outdoors | |
| Specific location preference (e.g. county building): near the 17 bus route | |
| Activity preference (e.g. painting highway lines): washing dishes; hanging clothes; food prep | |
| Type of work preferred (list as many as possible): | |
| Is there a need for special accommodations? Unsure of specifics at this time | Does consumer plan to disclose a need for accommodations? ● Yes ○ No ○ Unsure |
| Are medications taken that may affect job performance or have side effects? Sunlight exposure causes side effects with seizure medication. | Does consumer intend to tell employer about any medications? ● Yes ○ No ○ Unsure |
| Does consumer have concerns about problems at work <u>directly caused</u> by his/her disability? No | |
| Does consumer have concerns about problems at work caused by <u>people's reactions</u> to his/her disability? No | |
| Does consumer have any other special needs? No | |
| CONSUMER QUESTIONS 2 | |
| Does consumer have any restrictions on physical activity(e.g. not standing too long)? No heavy lifting (bad back) | |
| What public transportation does consumer have access to? <input checked="" type="checkbox"/> Bus <input type="checkbox"/> Trolley <input type="checkbox"/> Train <input type="checkbox"/> Paratransit <input type="checkbox"/> NONE <input type="checkbox"/> Other _____ | |
| Does consumer have personal transportation? ○ Yes ● No If yes, what type? _____ | |
| Are there any tools, equipment, skills consumer can and/or would like to use? Typing on computer; can use a broom & mop | |
| Does consumer agree to participate in a situational assessment? ● Yes ○ No | |

| WORK HISTORY | |
|--|---|
| List each paid or non-paid job including employer (or setting), position, location, dates, duties, schedule, training, etc. (as in a resume) | |
| Paid job 1 (Employer/Position) Goodwill Cafeteria - clearing tables; washing dishes and trays. Had friends that helped. The bosses were really nice. | Non-paid job 1 (Setting/Type of duties) |
| Paid job 2 Zoo - Janitor - emptying trash cans; wiping tables; mopping floors. (Didn't like mopping floors - said it was too hard on his back). | Non-paid job 2 |
| Paid job 3 | Non-paid job 3 |

| | | | | | |
|--|----------------------------------|----------------------------------|---------------------------|----------------------------------|----------------------------------|
| ECOLOGY | | | | | |
| What type of worksite pace would consumer prefer? | | | | | |
| Very Slow | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Very Fast |
| | Slow | Moderate | Fast | | |
| What type of social environment would consumer prefer? | | | | | |
| Very Social | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | Very Formal |
| | Social | Moderate | Formal | | |
| ENVIRONMENT | | | | | |
| Based on past experience, how frequently could consumer tolerate the following environmental conditions? | | | | | |
| | Repeatedly | Several times per shift | Several times per week | Infrequently | Rarely/ Never |
| Exposure to weather | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> |
| Extreme heat | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> |
| Extreme cold | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> |
| Wetness or humidity | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Work at high altitudes | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> |
| Exposure to radiation, chemicals, explosives | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> |
| Exposure to fumes | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Proximity to moving parts | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Potential for electric shock | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Intense noise | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> |

RATINGS & OBSERVATIONS

| ITEM | Performance History | Supports | Interest | LEGEND | |
|--|---------------------|----------|----------|--|--|
| LEARNING AND PERFORMING | | | | Performance History: ① Major Asset ② Asset ③ Neutral ④ Liability ⑤ Major Liability Supports/ Accommodation: ① Performed independently ② Required support/ accommodations Interest: ① Highly Positive ② Positive ③ Negative ④ Highly Negative | |
| LEARNING TASKS | | | | | |
| C60-Reaches and maintains independent performance within acceptable time frame | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| PERFORMING TASKS | | | | | |
| C80-Meets employer quality & accuracy standards | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C81-Meets employer productivity standards | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C82-Carries out all steps/tasks in required sequence | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C83-Uses work tools, materials, equipment safely & effectively | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C84-Checks own work and corrects errors | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| ACADEMIC DEMANDS | | | | | |
| C61-Meets functional reading/writing requirements | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C62-Meets functional math requirements | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| PHYSICAL DEMANDS | | | | | |
| C65-Demonstrate stamina | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C66-Stand | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C67-Walk | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C68-Sit | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C69-Lift/Carry/Push/Pull | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C70-Climb/Balance/Stoop/Kneel/ Crouch/Crawl | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C71-Reach/Handle/Finger/Feel | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C72-Talk/Hear | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C73-Taste/Smell | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| C74-Use Vision | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | | |
| OBSERVATIONS (use other side if necessary) | | | | | |
| 60 - usually is confused when first starts a job - doesn't understand explanations - after "a while" he gets used to a job and then understands what needs to be done. | | | | | |
| 62- Phil can do very simple adding and subtracting. | | | | | |
| 69/70 - Because of back problems, cannot perform these functions well without significant assistance. | | | | | |
| 84 - If prompted, he can check his own work, but he rarely does it spontaneously. | | | | | |

| Item | Performance History | Supports | Interest | LEGEND |
|--|---------------------|----------|----------|--|
| SELF MANAGEMENT | | | | Performance History: ① Major Asset ② Asset ③ Neutral ④ Liability ⑤ Major Liability Supports/ Accommodation: ① Performed independently ② Required support/ accommodations Interest: ① Highly Positive ② Positive ③ Negative ④ Highly Negative |
| ORGANIZATION | | | | |
| C1-Carries out two or more actions at the same time | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C2-Tells time & uses time to regulate activities | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C3-Organizes work materials | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| DECISION MAKING | | | | |
| C4-Makes & carries out routine & non-routine decisions | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C5-Attempts different strategies when faced with obstacles | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| ADAPTABILITY | | | | |
| C6-Able to interrupt & switch tasks when situation demands | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C7-Maintains performance when distractions are present | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C8-Works effectively under deadline stress or periods of peak demand | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C9-Willingly takes on new tasks when required | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C10-Adapts to changes in staffing | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| MEMORY | | | | |
| C11-Remembers how/when to perform learned tasks | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C12-Locates work station consistently | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C13-Locates tools, materials, and equipment | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| SPATIAL | | | | |
| C14-Orienting – moves from place to place | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| EMOTIONAL | | | | |
| C15-Manages anger, anxiety, frustration, internal stimuli | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C16-Manages impulses | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| OBSERVATIONS (use other side if necessary) | | | | |
| 1 - Phil concentrates very hard on each task, which often prohibits him from "multi-tasking". 3 - If someone tells him HOW the materials should be organized, he can do it. 4 - With assistance (ie., prompting), Phil can make decisions, but rarely spontaneously and without help. 5 - Phil will carry out strategies, but cannot come up with strategies on his own 6 - Phil becomes VERY focused on the task at hand - switching tasks midway can get him confused. | | | | |

| Item | Performance History | Supports | Interest | LEGEND |
|--|---------------------|----------|----------|--|
| CRITICAL WORK BEHAVIORS | | | | |
| Dependability - ATTENDANCE | | | | Performance History: ① Major Asset ② Asset ③ Neutral ④ Liability ⑤ Major Liability |
| C20-Attends work regularly | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C21-Notifies with valid excuse when late or absent | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C22-Arrives at work on time | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C23>Returns from breaks on time | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| Dependability – JOB PERFORMANCE | | | | Supports/ Accommodation: ① Performed independently ② Required support/accommodations |
| C24-Begins activity without prompting | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C25-Continues work in the absence of direct supervision | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C26-Persists to completion of tasks | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | Interest: ① Highly Positive ② Positive ③ Negative ④ Highly Negative |
| COOPERATION | | | | |
| C27-Readily attempts to follow instructions for task performance | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C28-Improves task performance when corrected | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C29-Follows workplace/safety rules & ethical standards | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| INITIATIVE | | | | |
| C30-Asks for assistance appropriate to situation | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C31-Offers assistance appropriate to situation | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C32-Seeks work when assigned tasks are completed | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C33-Gets or requests more work materials when necessary | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C34-Moves independently from one activity to another | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| OBSERVATIONS (use other side if necessary) | | | | |
| 20 - says he only misses work if he is sick 22 - "never late!" 26 - will finish all tasks unless he gets stuck or forgets how to do it and doesn't know how to proceed 28 - he tries to improve when corrected but it often takes a significant period of time to see the improvement | | | | |

| Item | Performance History | Supports | Interest | LEGEND |
|--|---------------------|----------|----------|--|
| SOCIAL INTERACTION | | | | Performance History: ① Major Asset ② Asset ③ Neutral ④ Liability ⑤ Major Liability Supports/Accommodation: ① Performed independently ② Required support/accommodations Interest: ① Highly Positive ② Positive ③ Negative ④ Highly Negative |
| SOCIAL RELATIONS | | | | |
| C39-Greets, says parting words/gestures and social courtesies | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C40-Maintains physical distance acceptable for specific work environment | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C41-Acknowledges others' communication | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C42-Actively uses people's names & titles | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| COMMUNICATION | | | | |
| C43-Expresses self clearly & efficiently | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C44-Interacts with others in a friendly, engaging manner | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C45-Asserts rights & wishes in an effective manner | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C46-Discusses topics appropriate to work setting at suitable times | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C47-Recognizes when to break off conversation | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| APPEARANCE | | | | |
| C48-Maintains appearance that matches expectations of environment | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| SUPERVISOR & COWORKERS | | | | |
| C49-Accepts supervisor's authority to give direction, etc. | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C50-Cooperates with coworkers when coordination of effort is required | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C51-Responds positively to being helped or corrected | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C52-Works without distracting other workers | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C53-Interacts appropriately in settings of mixed gender, race, religion, ethnicity | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| C54-Tolerates friendly teasing typical among coworkers in situation | ① ② ③ ④ ⑤ | ① ② | ① ② ③ ④ | |
| OBSERVATIONS (use other side if necessary) | | | | |
| <p>43- Phil tries to, but does not express himself clearly when he speaks and often goes "around in circles" before he gets to his point. He can usually stay on track if the listener prompts him to.</p> <p>45 - often needs prompting and reassurance that it is ok to assert his wishes.</p> | | | | |